



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

15 FEB 2023

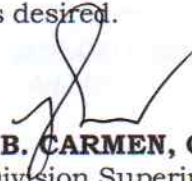
Division MEMORANDUM

No. 110, s. 2023

**INDIVIDUAL PERFORMANCE AND COMMITMENT TARGET SETTING
AND PLANNING FOR PSDSs AND DICs**

To: Select Education Program Supervisors
Public Schools District Supervisors/ District In-charge
This Division

1. Stipulated in DepEd Order No.2, s. 2015 Guidelines on the Establishment & Implementation of the Results-based Performance Management System (RPMS) in the Department, Phase 1 - Planning phase must be conducted to ensure proper planning and target setting of PAPs implementation in all governance levels.
2. Thus, a one-day **Individual Performance and Commitment Target Setting and Planning for PSDSs and DICs** shall be conducted on February 16, 2023 at the Division Office Conference Hall from 8:00 am to 5:00 pm.
3. This activity shall require PSDSs and DICs to determine target performance as well as Individual Work and Financial Plan based on the indicators required in the Philippine Professional Standards for Supervisors.
4. All District Supervisors and District In-charge shall attend to this activity since the final IPCR for Planning and the Individual Work and Financial Plan shall be submitted right after the workshop.
5. All Participants shall bring their laptops for the workshop. Travelling expenses and per diem shall be chargeable against Division MOOE/Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: NONE

References: NONE

CCTCC//DM- INDIVIDUAL PERFORMANCE AND COMMITMENT TARGET SETTING AND PLANNING FOR PSDSs AND DICs
110/February 15, 2023



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5

DC No: I-OSDS--002



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

No.: _____

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	Assigned Districts	
	1. Ramonito D. Cortes	Cantilan
	2. Vergil Eder	Cagwait
	3. Rosalinda E. Urbiztondo	Carrascal
	4. Gemmalynda Montenegro	Lanuzza
	5. Josephine Aroa	Tago 2
	6. Sol U. Buniel	Carmen
	7. Marilyn V. Quinto	Bayabas
	8. Loveleah Albarillo	Tago 1
	9. Jeanette G. Quinto	Madrid
	10. Norben Moldez	San Miguel 1
	11. Lily Ann Mendero	San Miguel 2
	12. Ernie Dapar	San Miguel 3
	13. Elnie Anthony Barcena	Cortes
	14. Mariasol Yara	Marihatag
	15. Annabelle Cubil	San Agustin
	16. Uldarico Luarez	Lianza 1
	17. Merco Loren	Lianza 2
	18. Myrna Mozo	Barobo 1
	19. Brenda U. Adlawan	Barobo 2
	20. Jay C. Dalman	Tagbina 1
	21. Elizabeth Gardones.	Tagbina 2
	22. Marilyn Bandola	Hinatuan North
	23. Jurissa Urquita	Hinatuan South
	24. Wilma Premarion	Hinatuan West
	25. Felisa Batistil	Lingig 1
	26. Mirasol Taray	Lingig 2
	27. Edwin Espinola	Lingig 3
Position/Designation	PSDS/DIC	
Permanent Station	District Offices	
Purpose of Travel (must be supported by attachments)	To Attend the INDIVIDUAL PERFORMANCE AND COMMITMENT TARGET SETTING AND PLANNING FOR PSDSs AND DICs	
Host of Activity	DepEd-Surigao del Sur Division	
Inclusive Dates	February 16, 2023	
Destination	Division Office Conference Hall	
Fund Source	Division MOOE/Local Funds/School MOOE	





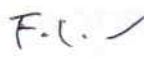
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I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


CARLOS TIAN CHOW C. CORREOS
EPS-LR

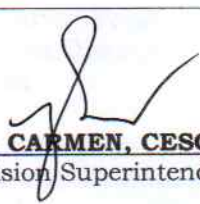
February 15, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


FLUELLEN L. COS, PhD
CID Chief

February 15, 2023
Date

APPROVED


JOSITA B. CARMEN, CESO V
Schools Division Superintendent

February 15, 2023
Date

