



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

16 DECEMBER 2020

Office MEMORANDUM

No. 147, s. 2020

PASUNDAYAG 2020 CUM RECOGNITION OF PARTNERS

To: Concerned Division Office Personnel

1. Surigao del Sur Division will be holding the PASUNDAYAG 2020 cum Recognition of Partners on December 22, 2020. This is aimed to showcase this year's accomplishments of the division and to acknowledge and recognize partners in education.

2. Below is the List of the Technical Working Group to have a smooth flow of the Virtual Program.

Areas of Concern	Persons Involved	Functions
Over-all Program Management	Josita B. Carmen, CESO V Schools Division Superintendent Jasmin R. Lacuna Asst. Schools Division Superintendent Dr. Elvira S. Urbiztondo Chief- SGOD Dr. Celsa A. Casa Chief- CID	Ensures that all parts of the virtual program are well prepared.
Program Director/Program Development	Alex S. Mistula, SEPS Mary Luz B. Advincula-Niere, SEPS	<ul style="list-style-type: none"> • Crafts the flow of the virtual program • Oversees the preparation and the flow of the program
Division Accomplishments	Liza M. Guinguing, SEPS Alex S. Mistula, SEPS Ucille P. Galvez, PO III	<ul style="list-style-type: none"> • Conceptualizes the presentation of the division accomplishments and presents through an AVP
Certificates/Coordination and	Osias N. Manlucob, EPS 2 Marieto Cleben Lozada, EPS 2	<ul style="list-style-type: none"> • Prepares Certificates of Attendance and





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Invitation for the Partners	Erlyn G. Mangadlao, EPS 2	Recognition for the identified partners <ul style="list-style-type: none">• Coordinates with the partners of their roles and participation during the virtual activity.
Production and Entertainment/ Live Streaming	Von Jason A. Casa, PDO1 Joanne Balan, ADAS III	<ul style="list-style-type: none">• Prepares preliminaries• Facilitates the FB Live Streaming
On-site Videography for participants and partners	Alex S. Mistula, SEPS Von Jason A. Casa, PDO1 Osias N. Manlucob, EPS 2	<ul style="list-style-type: none">• Captures and edits videos of all the participants and partners
Program Hosts	Erlyn G. Mangadlao, EPS 2 Glee Cris Urbiztondo, PDO 1	<ul style="list-style-type: none">• Acts as host of the virtual program
Program Evaluation	Voltair C. Asildo, SEPS	<ul style="list-style-type: none">• Conducts evaluation of the activity• Provides the link for evaluation

3. For your information and guidance.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

