



Republic of the Philippines
Department of Education

Caraga Region

SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

29 JULY 2020

Division MEMORANDUM

No. 268, s. 2020

INSTITUTIONALIZATION OF DISTRICT AND SCHOOL PUBLICATION

To : District Supervisors/District In-Charge
School Heads

1. Effective, efficient, and timely school communication dissemination is essential especially at this time of pandemic that the public needs to know relevant information in the new normal mode of education.
2. It is in this context that this division institutionalizes also the monthly publication of its Official Publication, "The AN MADAYAW", both in print and online platforms.
3. Along this line, this division encourages districts and schools to have an official publication for update posting and sharing of success stories and insights online or in print. You can have a composition involving teachers and learners who are adept in writing. Aside from information dissemination, this will further develop also the writing skills of teachers and learners.
4. For schedule of publication, you may decide whether monthly, bimonthly or quarterly.
5. For those who are starting or without a publication yet, you may ask assistance from our Division Editor-in-Chief, SEPS Liza M. Guinguing.
6. For some layout inputs, you may refer to DepEd Manual of Styles or DepEd order No. 030, s. 2019.
7. For widest dissemination, guidance, and immediate compliance.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: None
To be indicated in the Perpetual Index
under the following subjects:

INSTITUTIONALIZATION OF DISTRICT AND SCHOOL PUBLICATION

DIVISION MEMORANDUM

LMO//DM- MEMO INSTITUTIONALIZATION OF DISTRICT AND SCHOOL PUBLICATION _____ July 29, 2020



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