



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

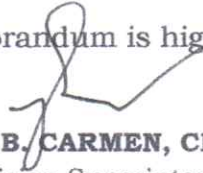
January 10, 2023

Division MEMORANDUM
No. 029, s. 2023

To : Assistant Schools Division Superintendent
CID & SGOD Chiefs
Personnel and Development Committee
Public Schools District Supervisors & District-in-Charge
Non-teaching Personnel
HRD Specialists
This Division

**INSERVICE TRAININGS (INSET) CALENDAR OF ACTIVITIES
FOR THE CALENDAR YEAR 2023**

1. Pursuant to the approved Division Memorandum 189-A, the Training Plan for 2021, the Schools Division of Surigao del Sur through the Human Resource Development Unit has been tracking the implementation of the Learning and Development Activities relative to the 2023 INSET CALENDAR OF ACTIVITIES as a Professional Development Program that shall enhance learning and development the goods of providing tools and skills, for teaching, school heads, supervisors, and non-teaching personnel.
2. Anent to this, the Division Chiefs are hereby informed to track and remind all the Program Owners of the 2023 Training/Activities for the effective and timely implementation of the trainings registered in the Program Management Information System (PMIS) that was approved by the Central Office, as well as ensure proper guidance and coordination with the Planning Officer for the Activity Request and the need adjustment in the schedule.
3. As per DM no. 186, s. 2021, ALL Program Owners must ensure that they submit design proposals at least 45 days before the actual implementation based on the timeline and using the templates that can be accessed here: <https://tinyurl.com/TAforLnDCPD>.
4. Attached are the schedule and updates of the training implementation.
5. For further inquiries and clarification, you may contact Ms. Erlyn G. Mangadlao, EPS I-HRD, through email at surigadelsur.hrd@deped.gov.ph.
6. Immediate and wide dissemination of the Memorandum is highly desired.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent





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Encl.: INSET Calendar of Activities

Reference: as stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT INSET FUNDS CALENDAR

HRD-EGM/DM- INSERVICE TRAININGS (INSET) CALENDAR OF ACTIVITIES FOR THE CALENDAR YEAR
2023) 027 /January 10, 2023





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**INSERVICE TRAININGS (INSET) CALENDAR OF ACTIVITIES
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OFFICE	AR- NUMBER	TITLE OF THE PROGRAM/ACTIVITY	SPECIFIC PROGRAM CONTENT	EXPECTED OUTPUT	TARGET PARTICIPANTS (INDICATE JOB GROUPS)	FOCAL PERSON	DATE OF IMPLEMENTATION	BUDGETARY REQUIREMENTS
SGOD	AC-23-6353- HRTD-001	"Mentoring the Mentors", A Capacity Building for the District Research Committee on Assessing Research Proposal and Completed Manuscripts	Planning and Research	Crafted Action and Basic Research	Teaching and School Leaders	P&R	January	179,000.00
SGOD	AC-23-6353- HRTD-004	Capacity Building for Non- Teaching Personnel on Crafting Action and Basic Researchers	Planning and Research	Crafted Action and Basic Research	Non-Teaching	P&R	February	87,500.00
SGOD	AC-23-6353- HRTD-005	Training/ Workshop on the Revisiting of School Improvement Plans in Alignment with the 2023- 2028 Division Education Development Plan	Planning and Research	Quality-Assured SIP and AIP	Teaching Related	P&R	January	163,500.00
SGOD	AC-23-6353- HRTD-014	Training-Workshop on Addressing Resource Gaps in Schools	Adopt-A-School Program	Capacitated School Heads	School Leaders	SOCMOB	March	250,000.00
SGOD	AC-23-6353- HRTD-010	Capacity Building on Basic Life Support with External Defibrillator	Disaster Risk Reduction and Management	Capacitated Teachers	Teaching	DRR	May	250,000.00
SGOD	AC-23-6353- HRTD-011	Upskilling of Newly Hired Teachers on the Use of the Google Workspace,	Human Resource and Development	Capacitated Teachers	Teaching	HRD & ICT	April	255,000.00





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		Microsoft Office, Computer Basic Troubleshooting and OER Applications						
SGOD	AC-23-6353- HRTD-013	Capacity-Building for Newly Hired Teachers on PPST	Human Resource and Development	Capacitated Teachers	Teaching	HRD	May	200,000.00
SGOD	AC-23-6353- HRTD-002	Division Research Forum	Planning and Research	Crafted Action and Basic Research	Teaching and School Leaders	P&R	September	86,000.00
SGOD	AC-23-6353- HRTD-006	Training-Workshop on the Crafting of Annual Implementation Plan, PPMP and WFP	Planning and Research	Quality-Assured SIP and AIP	Teaching Related	P&R	August	30,000.00
SGOD	AC-23-6353- HRTD-009	Orientation on the Implementation of IPBT- Completion of Self-Paced Coursebooks	Human Resource and Development	Capacitated Teachers	Teaching	HRD	August	250,000.00
SGOD	AC-23-6353- HRTD-012	Competency Enhancement Training of Men and Women School Leaders	Human Resource and Development	Capacitated School Heads	School Leaders	HRD	August	250,000.00
SGOD	AC-23-6353- HRTD-003	Presentation of Research Notebook	Planning and Research	Crafted Action and Basic Research	Teaching and School Leaders	P&R	November	70,000.00





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CID	AC-23-6351- HRTD-012	Workshop on the Development of Numeracy Intervention Materials	Establishing Differentiated Math Initiatives Geared toward Excellence (EDGE)	Developed Numeracy Materials	Teaching	E. PUERTO	March	150,000.00
CID	AC-23-6351- HRTD-013	Workshop on the Development and Quality Assurance of Numeracy Assessment Tool	Establishing Differentiated Math Initiatives Geared toward Excellence (EDGE)	Developed Numeracy Materials	Teaching	E. PUERTO	February	125,000.00
CID	AC-23-6351- HRTD-014	Workshop on the Development and Digitization of Reading Texts and Worksheets Using Structure of Observed Learning Outcomes (SOLO) Taxonomy to Enhance Reading Comprehension Skills	Navigating Unique and Remarkable Techniques in Upgrading Reading Efficacy (NURTURE)	Developed Instructional Materials in Reading	Teaching	C. LERIO	March	275,000.00
CID	AC-23-6351- HRTD-018	Capacity Building on Enhancement of Reading Programs	Navigating Unique and Remarkable Techniques in Upgrading Reading Efficacy (NURTURE)	Capacitated Teachers	Teaching	C. LERIO	January	175,000.00



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CID	AC-23-6351- HRTD-022	Division Skills Enhancement Training for TLE and TVL Teachers in AFA, ICT, HE and IA	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	E. PADUA	March	275,000.00
CID	AC-23-6351- HRTD-025	Capability-Building in Campus Journalism	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	C. LERIO	January	100,000.00
CID	AC-23-6351- HRTD-028	Capacity-Building on Content and Pedagogy for Elective Subjects in SSES and STE	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	B. ARREO	February	150,000.00
CID	AC-23-6351- HRTD-029	Seminar-Workshop on Cultural Education	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	A. SALAZAR	January	300,000.00
CID	AC-23-6351- HRTD-031	Workshop on the Development and Quality Assurance of Instructional Videos on the Proper Utilization of Various Equipment and Appartusses	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	C. CORREOS	March	275,000.00
CID	AC-23-6351- HRTD-033	Workshop on the Development and Quality Assurance of GMRC Assessment Materials	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	M. GUILLEN	March	275,000.00



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CID	AC-23-6351- HRTD-034	Workshop on the Development of Strategic Intervention Materials	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	C. CORREOS	March	200,000.00
CID	AC-23-6351- HRTD-035	Workshop on the Development of Self-Learning Kits for Special Program in Journalism	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	C. CORREOS	March	100,000.00
CID	AC-23-6351- HRTD-036	Workshop on the Development of Competency-Based Supplemental Video Lessons in English, Science and Mathematics	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	CID	March	100,000.00
CID	AC-23-6351- HRTD-038	Capacity-Building for ALS Teachers on the Development of Learning Activity Sheets	Providing Appropriate Strategies Geared on Literacy & Livelihood towards Ultimate Milestone (PAGLAUM)	Capacitated ALS Teachers	Teaching	A. DAPAR	March	100,000.00



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CID	AC-23-6351- HRTD-039	Capability-Building in Teaching Research and Development of SHS Research Manual	Enhancing and Nurturing Research and Innovations through Concerted and Harmonized Efforts and Directions (ENRICHED)	Capacitated ALS Teachers	Teaching	I. AJOC	January	150,000.00
CID	AC-23-6351- HRTD-040	Capability-Building on Data Analysis and Interpretation for SHS Practical Research Trainers	Enhancing and Nurturing Research and Innovations through Concerted and Harmonized Efforts and Directions (ENRICHED)	Capacitated ALS Teachers	Teaching	I. AJOC	February	150,000.00
CID	AC-23-6351- HRTD-041	Retooling on Portfolio Analysis and Provision of Technical Assistance	Strategic Monitoring and Evaluation (SME)	Capacitated Teachers	Teaching	I. AJOC	February	200,000.00
CID	AC-23-6351- HRTD-042	Capacity-Building for School Heads on Stakeholders Linking and Partnership in Literacy and Numeracy	Learning Initiatives through Networking and Kinetics (LINK)	Capacitated School Heads	School Leaders	CID	March	100,000.00
CID	AC-23-6351- HRTD-015	Workshop on the Development and Quality Assurance of Marungko Modules for Key Stage 1	Navigating Unique and Remarkable Techniques in Upgrading Reading Efficacy (NURTURE)	Developed Instructional Materials in Reading	Teaching	C. LERIO	April	175,000.00

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CID	AC-23-6351- HRTD-017	Capacity Building for English, Filipino and Esp Teachers on Developing 4Bs Materials for Struggling Readers	Navigating Unique and Remarkable Techniques in Upgrading Reading Efficacy (NURTURE)	Capacitated Teachers	Teaching	c. LERIO, I. AJOC, & M. GUILLEN	May	100,000.00
CID	AC-23-6351- HRTD-019	Pagtuturo ng Pananaliksik	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	I. AJOC	May	100,000.00
CID	AC-23-6351- HRTD-020	Enhancement Training on Philippine Folk Dances in Elementary and Secondary	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	A. SALAZAR	May	125,000.00
CID	AC-23-6351- HRTD-021	Enhancement Training on MAPEH and Refresher Course in Sports	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	A. SALAZAR	May	150,000.00
CID	AC-23-6351- HRTD-023	Training Workshop on Filipino Sign Language (FSL) for Teachers Handling Hearing Impaired Learners	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	I. AJOC	June	150,000.00
CID	AC-23-6351- HRTD-024	Content Enhancement Training on ALS K-12 Competencies	Learning Initiatives for Functional Teaching (LIFT)	Capacitated Teachers	Teaching	A. DAPAR	May	175,000.00

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CID	AC-23-6351-HRTD-026	Upskilling of School Leaders on Instructional Leadership and Supervision of Multigrade Schools	Learning Initiatives for Functional Teaching (LIFT)	Capacitated School Leaders	School Leaders	A. DOLORICON	June	150,000.00
CID	AC-23-6351-HRTD-032	Workshop on the Development and Quality Assurance of Batch 2 Balik Kasaysayan Learning Resource Materials	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	A. DOLORICON	April	275,000.00
CID	AC-23-6351-HRTD-037	Contextualized Video Production Competition Featuring in Demand Jobs & Different Careers/ Occupations in the Job Market	Establishing LR Access Reinforcement (ELAR)	Developed and Quality Assured Learning Resources Materials	Teaching	I. AJOC	April	100,000.00
CID	AC-23-6351-HRTD-027	Retooling of School Leaders and LAC Facilitators on PRIMALS	Learning Initiatives for Functional Teaching (LIFT)	Capacitated School Leaders	School Leaders	F. COS	October	150,000.00
CID	AC-23-6351-HRTD-030	Workshop on Policy Review and Recommendation for School Heads	Learning Initiatives for Functional Teaching (LIFT)	Capacitated School Leaders	School Leaders	F. COS	July	150,000.00