

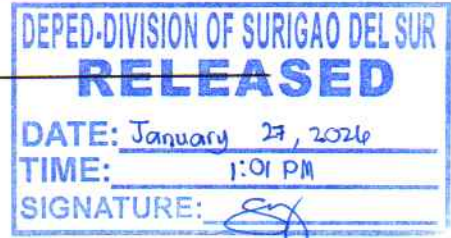


Republic of the Philippines  
**Department of Education**  
 Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

Document Tracking No



January 23, 2026  
 J4058300-2026



DIVISION MEMORANDUM  
 No. 039, s. 2026

To: Public Schools District Supervisors/District In-charge  
 Elementary and Secondary School  
 All concerned  
 This Division

**GUIDELINES ON THE UTILIZATION OF LEARNING RESOURCES AND  
 SUBMISSION OF STATUS AND NEEDS**

1. With the continuous provision of printed and equipment-based learning resources by the Department of Education, guidelines are necessary to maximize the instructional value and ensure alignment with the curriculum and learning delivery modalities. These guidelines are anchored on the need to ensure the proper and efficient utilization of learning resources distributed to schools.
2. These guidelines aim to establish uniform procedures in the handling and use of learning resources to prevent misuse and unutilized resources. This also support schools in enhancing teaching and learning processes by ensuring that distributed resources are accessible, well-managed, and effectively integrated into classroom instruction, library services, and alternative learning delivery modalities.
3. Below are the utilization guidelines for the learning resources and the links to the corresponding distribution.

NO.	RESOURCES & ACCESSED LINK OF DISTRIBUTION	GUIDELINES
A.	Supplementary Learning Resources (SLRs) for the School Libraries  <a href="https://bit.ly/A_SLRs_Libraries">https://bit.ly/A_SLRs_Libraries</a>	The SLRs are intended to supplement existing textbooks and instructional materials, supporting reading proficiency, research skills, and independent learning among learners. Schools are guided to integrate these resources into classroom instruction, library programs, and reading initiatives.  Schools are directed to make the SLRs accessible to teachers and learners within the school library.  In accordance with Division Memorandum No. 437, s. 2024 and





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		<p>Regional Memorandum No. 0962, s. 2024, titled <i>“Allocation of One Classroom per School for Library Facility</i>, schools are guided to allocate and utilize a designated classroom or space as a library to house the SLRs.</p> <p>In cases where reallocation of SLRs is necessary, a written justification for approval from the DepEd Division Office is required to ensure proper resource accountability.</p>
B.	<p>Lesson Exemplars (LEs) and Learning Activity Sheets (LASs) for the Implementation of MATATAG Curriculum</p> <p><a href="https://bit.ly/B_LAS_LE_G2and8">https://bit.ly/B_LAS_LE_G2and8</a></p> <p><a href="https://bit.ly/B_LAS_LE_G3and5">https://bit.ly/B_LAS_LE_G3and5</a></p>	<p>The LEs and LASs are developed in direct alignment with the MATATAG Curriculum, ensuring that teachers implement lessons consistent with prescribed learning standards, competencies, and pedagogical approaches.</p> <p>The materials serve as reference tools to guide teachers in lesson delivery, assessment, and learner engagement.</p> <p>The distribution of LEs and LASs promotes uniformity in instructional quality across schools by setting minimum standards for lesson content, structure, and learning activities.</p>
C.	<p>Learning Resources for Emergency Situation- Learning Packets and DLP-LAS and Teachers Note</p> <p><a href="https://bit.ly/C_EmergencyLAS">https://bit.ly/C_EmergencyLAS</a></p>	<p>The learning packets, DLP-LAS, and Teacher’s Notes are intended to support uninterrupted learning delivery when normal classroom instruction is not feasible. Schools’ districts are guided to prioritize the use during emergency situations as determined by DepEd and local authorities.</p> <p>Schools Districts are instructed to distribute the materials to affected schools during emergency based on identified needs, ensuring that resources are used specifically for</p>



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		<p>learners who are unable to access regular instructional modalities.</p> <p>The inclusion of Daily Lesson Plan-Learning Activity Sheets (DLP-LAS), Teacher's Notes and Learning Packets provides structured guidance for teachers on lesson delivery, pacing, assessment, and learner support in emergency contexts.</p>
D.	<p>Big Books for Key Stage 1</p> <p><a href="https://bit.ly/D_BigBook">https://bit.ly/D_BigBook</a></p>	<p>The provision of Big Books for Key Stage 1 is intended to strengthen early literacy instruction by supporting shared reading, language development, and learner engagement in kindergarten to Grade 3 classrooms. Schools should maximize the utilization of these learning resources to enhance foundational reading skills aligned with the K-12 MATATAG/revised curriculum.</p>
E.	<p>Supplementary Learning Resources for the School Libraries (<i>Reading Package</i>)</p> <p><a href="https://bit.ly/E_SLRs_Reading">https://bit.ly/E_SLRs_Reading</a></p>	<p>The procurement of resources is intended to enhance learners' reading proficiency, comprehension, and language development.</p> <p>The supplementary of English reading resources strengthens reading programs by guided reading activities, remediation, and enrichment, while providing teachers with appropriate materials to improve learners' literacy outcomes.</p>
F.	<p>Learning Tools and Equipment-Science and Mathematics Equipment (LTE-SME)</p> <p><a href="https://bit.ly/F_LTE_SME_Tools">https://bit.ly/F_LTE_SME_Tools</a></p>	<p>The procurement of Learning Tools and Equipment for Science and Mathematics (LTE-SME) is intended to strengthen the delivery of instruction through hands-on,</p>



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		<p>experiential, and inquiry-based learning.</p> <p>Learning tools and equipment enhances teachers' capacity to facilitate practical demonstrations, experiments, and problem-solving activities, while promoting critical thinking, scientific inquiry among learners.</p>
G.	<p>Supplementary Learning Resources for the School Libraries (Globes, Maps, Charts)</p> <p><a href="https://bit.ly/G_Globe_Maps">https://bit.ly/G_Globe_Maps</a></p>	<p>The globes, maps, and charts are procured to support teaching and learning by providing accessible visual reference materials.</p> <p>These supplementary learning resources are intended for use in the school library and classrooms to enhance lesson delivery, improve learner understanding, and support independent learning. These supplement existing learning resources for teachers' instructional methods.</p>
H.	<p>LR equipment for the production of Learning Resources - Self Learning Modules (Printer)</p> <p><a href="https://bit.ly/H_Printer">https://bit.ly/H_Printer</a></p>	<p>The learning resource equipment is procured to support the reproduction of Self-Learning Modules (SLMs) and other supplementary learning materials.</p> <p>This equipment is intended for use in the school learning resource center and designated production areas to ensure timely, efficiency, in preparation of printed resources.</p>



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4. Schools may indicate their needs on the sheet provided through this link: [https://bit.ly/FEEDBACK\\_LRS](https://bit.ly/FEEDBACK_LRS) , particularly regarding the status of distribution, utilization, and any identified needs. For queries or clarifications, please email lrmds.surigaodelsur@deped.gov.ph or contact us through the Facebook page SurSur Division LRMS Updates.
5. Immediate dissemination of this memorandum is required.

**LORENZO O. MACASOCOL, PhD, CESO V**  
 Schools Division Superintendent

*[Handwritten Signature]*  
*1/27/26*

Encl.: None

Reference: As stated

Republic Act No. 10533, DepEd Order No. 18, s. 2020, DepEd Order No. 24, s. 2023, Regional Memorandum No. 0962, s. 2024, Division Memorandum No. 437, s. 2024

To be indicated in the Perpetual Index  
 under the following subjects:

LEARNING RESOURCES                      GUIDELINES                      DISTRIBUTIONS  
 FEEDBACK                      UTILIZATION                      NEEDS

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 01/26/2026