

48518-2023

Date: 01-20-2023



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

Date: January 20, 2023

Division MEMORANDUM

No. 017, s. 2023

**"MENTORING THE MENTORS", A CAPABILITY BUILDING FOR THE
 DISTRICT RESEARCH COMMITTEE ON ASSESSING RESEARCH
 PROPOSALS AND COMPLETED MANUSCRIPTS**

To : Schools Division Research Committee
 District Research Committee
 Public Schools District Supervisors/ District In-Charge
 District Research Coordinators
 This division

1. DepEd Order No. 16, s. 2017 stipulates that a Research Committee shall be set -up at each governance level to provide guidance on research directions, particularly in aligning initiatives to the National, Regional and Division Basic Education Research Agenda. The committee shall spearhead the call for proposals, evaluation, approval, and grant of available funds for research proposals, partnerships, and dissemination of results.
2. The Schools Division Research Committee (SDRC) of DepEd Surigao del Sur Division created Schools District Research Committees to help the SDRC in assessing research papers submitted by the teachers and school heads in their level of governance especially on school-based researches.
3. In line with this mandate, there is a need to capacitate the members of the District Research Committee especially on assessing research proposals and completed manuscripts.
4. In line with this, the Schools Division Research Committee through the Planning and Research Unit will be conducting a Capability Building for the District Research Committee Members on Assessing Research Proposal and Completed Manuscripts dubbed as "Mentoring the Mentors" this coming on February 3-4, 2023. Venue of the activity will be announced later.
5. The objectives of this activity are the following:
 - a. Familiarize the Guide in Appraising Basic and Action Researches.
 - b. Assess sample research proposal and completed manuscripts.





Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

6. Participants of this training/workshop are the Schools Division Research Committee Members, Planning and Research Unit Personnel, Chair of the District Research Committee, District Research Coordinator and 1 DRC Member.
7. Participants are required to bring laptop, extension wire, wifi for internet connectivity and sample submitted research proposals and completed manuscripts.
8. This is a live-in activity. Meals and accommodation of participants will be charged to Division INSET Fund while travelling expenses will be charged to school MOOE/ Local Funds subject to the usual accounting and auditing rules and regulations. First meal to be served will be morning snacks of February 3, 2023.
9. Widest dissemination of this memorandum is highly recommended.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

FOR AND IN BEHALF:

CARLOS TAN C. CARLOS
EPS LR

Encl.: None
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

SDRC

Research Proposal

Capability-Building

UPG//DM- "Mentoring the Mentors", A Capability Building for the District Research Committee on Assessing Research Proposal and Complete Manuscripts

057 / January 20, 2023

