



Republic of the Philippines  
Department of Education

Caraga Region  
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

25 January 2023

Division MEMORANDUM

No. 064, s. 2023

To : Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Select Participants  
This Division

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 806, S. 2022**  
**RE: CORRIGENDUM TO DIVISION MEMORANDUM NO. 789, S. 2022**  
**THREE-DAY DIVISION TRAINING-WORKSHOP ON LEARNING FACILITATION**  
**(LF), PROCESS OBSERVATION & ANALYSIS (POA), QUALITY ASSURANCE,**  
**MONITORING AND EVALUATION (QAME)**

1. In consideration for the preparation and conduct of the National Aptitude Test, the field is hereby informed that the Training-Workshop on Learning Facilitation, Process Observation, and Quality Assurance, Technical Assistance, Monitoring and Evaluation will be postponed to **February 7-9, 2023, 8:00 a.m. to 5:00 p.m.**, at Grand Monique Hall, Tandag City.
2. All participants are reminded of the following:
  - a. the **check-in time** is at 2:00 p.m. of Day 01 and **check-out time** is at 12:00 n.n. of Day 03;
  - b. the **room assignment** shall be prepared by the PMT; and
  - c. the participants are required to bring their own laptop, extension wire, and WiFi modem.
3. The members of the **Program Management Team** shall convene for a **Pre-Work Meeting** on **02 February 2023, 1:00 to 3:00 p.m.** via Google Meet to ensure the smooth flow of the activity.
4. All other provisions on the **Division Memorandum No. 789, S. 2022** remain the same unless amended or revoked by this issuance.
5. For your guidance and action. Immediate dissemination of this Office Memorandum is desired.

**JOSITA B. CARMEN, CESO V**  
Schools Division Superintendent

**GILBERT GAVRAMA, CESE**  
Assistant Schools Division Superintendent



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300  
(086) 211-3225  
surigaodelsur.division@deped.gov.ph



ISO Cert. No. AW/PH909100102



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

---

Encl.: as stated

Reference/s:

To be indicated in the Perpetual Index  
under the following subjects:

HRD-initiated

LF

POA

QAME

MAN//DM- CORRIGENDUM TO DIVISION MEMORANDUM NO. 806, S. 2022 RE: CORRIGENDUM TO DIVISION MEMORANDUM NO. 789, S. 2022 THREE-DAY DIVISION TRAINING-WORKSHOP ON LEARNING FACILITATION (LF), PROCESS OBSERVATION & ANALYSIS (POA), QUALITY ASSURANCE, MONITORING AND EVALUATION (QAME)\_\_\_\_\_/January 25, 2023



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300  
 (086) 211-3225  
 [surigaodelsur.division@deped.gov.ph](mailto:surigaodelsur.division@deped.gov.ph)

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS--002