



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

DEPED-DIVISION OF SURIGAO DEL SUR			
RELEASED			
DATE:	4/3/24		
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April 3, 2024

Division MEMORANDUM
No. 169 s. 2024

**ATTENDANCE TO THE REGION-LED PROFESSIONAL DEVELOPMENT
PROGRAM FOR SCHOOL LEADERS**

To: All Division Chiefs
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
Concerned School Heads and Teachers
NQESH FY 2023 Qualified Applicants
This division

1. DepEd Caraga, through the Regional School Leaders Academy, shall conduct a 20-day Professional Development Program for School Leaders from April 3-30, 2024, 8:00 a.m.-12:00 p.m. via Microsoft Teams. Hence, all aspiring Principal's Test takers are required to complete the program.
2. Since this is a virtual activity, all participants are required to ensure high-speed internet connectivity and MUST be present onsite at the District Office during the virtual activity. All PSDSs/DICs shall not accept any reason for being absent except for health concerns.
3. The NQESH FY 2023 examinees are advised to focus on all the sessions. PSDSs and DICs shall report daily the attendance of the takers attending the virtual review.
4. Anent to this, all school heads concerned are advised to designate a school office-in-charge (OIC) to take over their functions only during the virtual schedules. They are advised to report back to their stations and perform their functions after the virtual activity.
5. For teachers who will be attending the virtual activity, the principal or school head should strategically arrange classes to facilitate the continuity of learning delivery during their attendance at the virtual sessions.
6. All participants shall also bring their own internet data to ensure continuity of connections during the virtual sessions.



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7. NO COLLECTIONS of snacks or meals shall be initiated by the districts. All school heads and teachers involved shall bring their own food/snacks.
8. Attached is an indicative Program or Course Matrix for reference and guidance.
9. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl.: as stated

References: RM 283, s. 2024

HRD-EGM//DM- ATTENDANCE TO THE REGION-LED PROFESSIONAL DEVELOPMENT PROGRAM FOR SCHOOL LEADERS 169 /April 3, 2024