

copy for ADMIN./HR/RECORDS

DIVISION MEMORANDUM

NO. 178, S. 2019

TO: All Division Personnel

FROM: MARILOU B. DEDUMO, Ph. D., CESO V
Schools Division Superintendent

Date: April 10, 2019

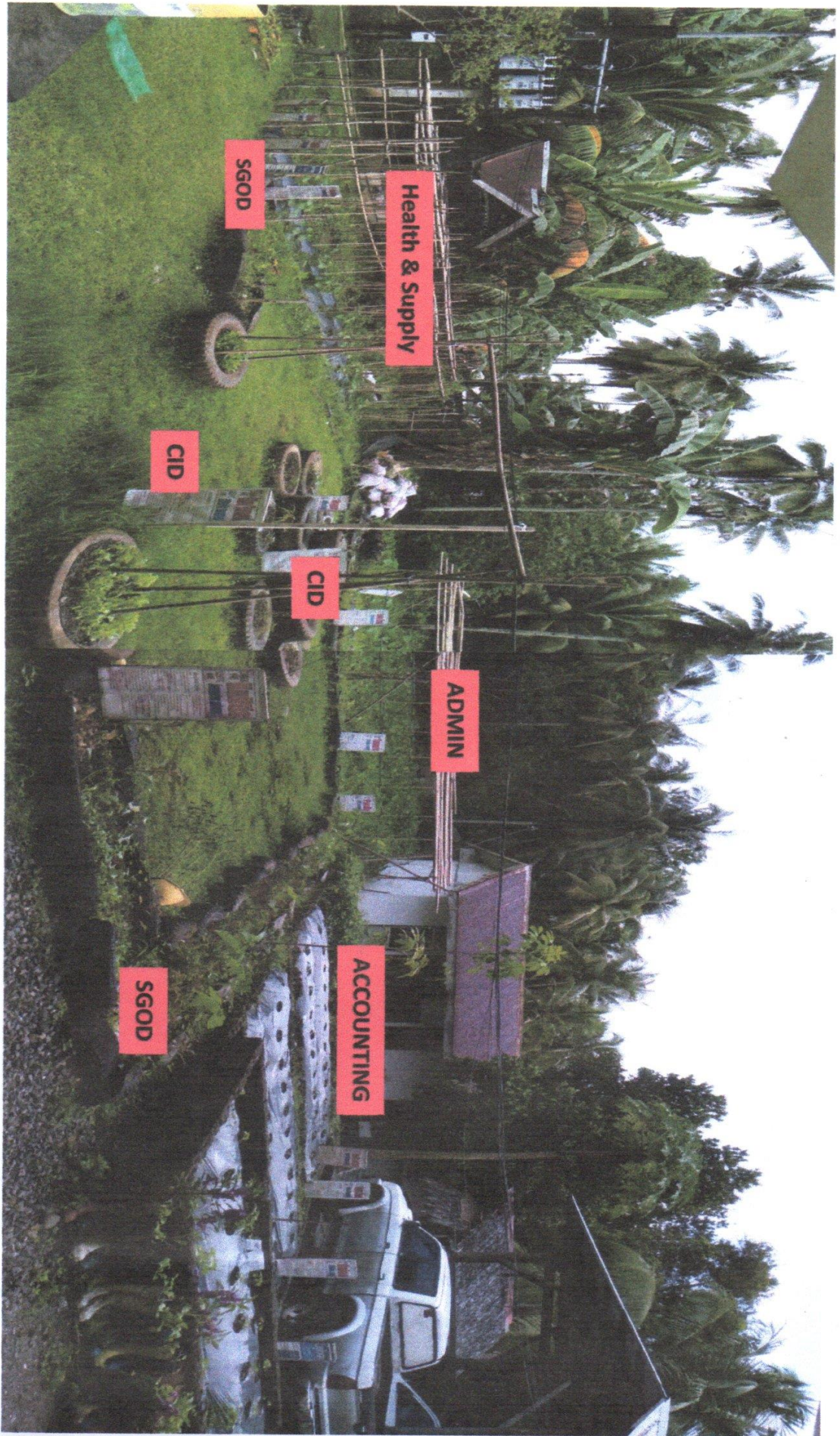
Subject: AREA ASSIGNMENT IN THE DIVISION BACKYARD GARDENING/GULAYAN SA DIVISION PROGRAM

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1. You are hereby informed of the grouping, area of assignment and daily plant care/grouping/weeding schedules; as shown below:

Group	Area	Daily plan Care/Growing/Weeding Schedule
CID	Plants in big tires	Watering, weeding, re-planting
SGOD	Plants in small tires	-do-
ACCOUNTING/CASHERING/BUDGET	Plants in Plots	-do-
ADMIN./HR/RECORDS	Plants: patola, etc.	-do-
HEALTH/SUPPLY/ANCILLARY	Plants: String beans	-do-

- Each employee is required to bring 1 water container (used in dispensers) with loam soil and to be checked by Division/Section Chiefs to be turned-over to Noellivan Mendez.
- Submission will be on or before April 15, 2019.
- Compliance to this memorandum is desired.



Health & Supply

ADMIN

ACCOUNTING

SGOD

CID

CID

SGOD