

Division Memorandum
 No. 183 s. 2019

To: **CHIEFS, UNIT HEADS, EPS, CONCERNED FOCAL PERSONS**

From: **MARILOU B. DEDUMO, Ph.D., CESO V**
 Schools Division Superintendent

Subject: **SUBMISSION OF APPROVED ACTIVITY DESIGN FOR PROCUREMENT PURPOSES
 (HRTD FUNDS F.Y 2019)**

Date: April 11, 2019

1. This is to inform the chiefs and the concerned focal person of the Learning & Development Activities F.Y 2019 (HRTD Funds Source) to submit the complete package of Approved Activity Design copy furnished Procurement Office c/o **Engr. Lea G. Gurimbao** & HRTD Focal Person **Carlos Tian Chow C. Correos** for proper tracking of the date and venue of the trainings to avoid conflict of schedule. The office also reiterates to invite & informed QATAME Associates c/o **Voltaire C. Asildo** to monitor & evaluate the trainings for quality assurance & submit post training report 7 days after the training. As per approved Calendar of Learning & Development for Summer 2019 are the following:

Activity	Focal Person	Amount	No. of Pax	Schedule
Training of Trainers for PRIMALS for Secondary Level	M. Quinto	100,000.00	40	April 2019
Capability Building for Teachers on the Utilization of Kinamayo Orthography and Primer Modules for the 7 Kinamayu Municipalities (Kinder & Grades 1-3 Teachers)	M. Quinto	100,000.00	40	April 2019
Capability Building on Reading and Comprehension Skills and Strategies for Elementary and Secondary School Teachers	C. Lerio	100,000.00	37	April 2019
Performance Review and Adjustment Workshop for Curriculum Implementation Improvement and Development	C. Casa	100,000.00	56	April 2019
ISO Training Workshop	E. Urbiztondo/ C. Correos	1,500,000.00	50	April-July 2019
Capacity Building and Assessment of New Learning Facilitators and Trainers	C. Correos	200,000.00	165	May 2019
Capability Building for Learning Facilitators and Trainers on Session Guide Writing and Slide Deck Designing for Training Programs	C. Correos	200,000.00	165	May 2019
Capacity Building for School Heads and Master Teachers on Enhanced PPST-RPMS	C. Correos	200,000.00	165	May 2019
Capacity Building for Guidance Advocates on Different Techniques in Counseling	M. Lozada	100,000.00	95	May 8-10, 2019

Learners with Difficulties				
Capacity Building for LRMDS Teams on Enhanced LR Portals and Utilization of LR Quality and Assurance Tools	B. Arreo	100,000.00	120	May 2019
Induction Program for Newly Hired Non-Teaching Personnel	C. Correos	100,000.00	90 (3 batches)	May 2019
PRIME HRM	J. Lacuna/ C. Correos/ E. Cabrera/ S. Crabajales	500,000.00	90 (3 batches)	May 2019
Capacity Building for Planning Officers on Generating Data and Needs Analysis	U. Galvez/ C. Correos	100,000.00	2,000	May 2019