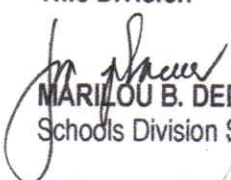


Division Memorandum
No. 199 s, 2019

To : Schools District Supervisors/District In-Charge
Secondary /Elementary School Heads (Public & Private)
This Division

From :  MARILOU B. DEDUMO, Ph. D., CESO V
Schools Division Superintendent

Subject : 2019 Oplan Balik Eskwela Information and Action Center (OBEIAC) and Public Assistance Station (PAS)

Date : April 24, 2019

1. Pursuant to DepEd Memorandum No. 029, s. 2019 dated March 13, 2019 entitled **Oplan Balik Eskwela (OBE) for School Year 2019 – 2020**; this office hereby informs the field that the OBE will run from May 27 to June 7, 2019.
2. A **Division Office OBEIAC and PAS Task Force** shall be set up through the **School Governance and Operations Division (SGOD)** to oversee the smooth conduct of the division wide OBE and to address local concerns. Hence, the 37 Schools District Offices, all public, private elementary, and secondary schools shall also set up the following to serve as information desk, and complaints processing and routing mechanism for the period of the project. **District OBEIAC – PAS Task Force** shall further perform the functions stipulated in the aforementioned memorandum:
 - School Oplan Balik Eskwela Action and Information Center (S-OBEIAC) and Public Assistance Station (PAS) Task Force;
 - Hotlines to receive calls, text messages, emails on complaints, requests and suggestions from parents, learners and other concerned citizens;
 - Set-up Help Desk to accommodate walk-in concerns;
 - Update/submit daily reports to the Planning Office c/o Ucille P. Gaivez, Planning Officer III every 11 am and 3 pm; and
 - Composition of District OBEIAS – PAS Task Force:

Chair	:	PSDS/DIC
Members	:	Secondary SH (Big School)
		Central Principal
		District Information Officer
		Guidance Counselor/Advocate/Facilitator
		District Planning Officer
		District IT Officer
		District Journalism Coordinator
		Senior HS Coordinator
		Kindergarten Coordinator
3. The **(S-OBEIAC) and (PAS) Task Force** shall exhaust all efforts to readily address problems, queries, and other concerns commonly encountered by the public at the start of the school year and ensure that learners are properly enrolled and able to attend school on the first day of classes.