



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

Date: May 04, 2021

Division MEMORANDUM

No. 20 s. 2020

ORIENTATION ON TAX UPDATES THRU GOOGLE MEET

To : All JHS ADAS
BIR Tax Update Group
PSIP/Personnel/BIHRS
Riza Devie M. Singcol
Madele Tinonga
Accounting Section

1. The Bureau of Internal Revenue (BIR) has recently issued a new memorandum detailing the changes on tax computations for all our purchases, i.e., goods and services.
2. For us to convey the updates regarding this matter, we are requiring your attendance to our online meeting thru Google Meet at 2PM today. The link will be shared to you thru our group chat.
3. During our meeting, we will present a set of slides with samples on how to compute the withholding taxes including the amount of income payment, depending on the type of purchases made.
4. We are expecting your active participation on this meeting as this will help us in our transactions.
5. We welcome any questions and/or clarifications during our meeting for us to address your concerns one by one, where other participants can relate to.
6. For strict compliance.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent



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