

**Division Memorandum**  
**No. 209, s. 2019**

To : Jasmin R. Lacuna, CESE, ASDS  
 Atty. Joseph Eric C. Lumactod  
 Rufino T. Reyes  
 Megenila C. Guillen, PhD  
 Marvin G. Minguillan  
 Jehanie M. Lasque

From : *for M. DEDUMO*  
**MARILOU B. DEDUMO, Ph. D., CESO V**  
 Schools Division Superintendent

Subject : **COMPOSITION OF THE 2019 DIVISION ELECTION TASK FORCE**

Date : April 30, 2019

- Pursuant to Regional Memorandum No. 186, s. 2019 dated April 15, 2019 this office composes the Division Election Task Force (D-ETF) in view of the upcoming May 13, 2019 National and Local Elections, as follows:

Names	Designation	Contact Numbers
Jasmin R. Lacuna, CESE, ASDS	Chairperson	09186218780 09983226575 09176243130
Atty. Joseph Eric C. Lumactod, Legal Officer III	Vice-Chair	09286111840
Rufino T. Reyes, EPS	Member	09103415318
Megenila C. Guillen, PhD, EPS	Member	09074410204
Marvin G. Minguillan, ITO	Member	09480518741
Jehanie M. Lasque, T3	Secretariat	09120278545

- All members of the ETF are required to report to the Division ETF Operation Center and mandated to perform their function or duty which commences on 13 May, 2PM until 12NN of May 15 2019.
- The ETF shall monitor election activities on the abovementioned dates. They must ensure that teachers and other DepEd personnel who will render election service shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties during the May 13, 2019 National and Local Elections. They are entitled to claim meals, honoraria, and CTO subject to the existing and implementing rules, policies, and guidelines thereof.
- The functions of the Division Election Task Force are:
  - Provide information and other assistance to the teaching and non-teaching personnel as BEIs in the course of the performance of their duties;
  - serve as institutional link to volunteer organizations as well as partner agencies involved in the 2019 National and Local Elections; and
  - monitor and provide Special Attention to places being identified as "hot spots."
- For your information, guidance and compliance.