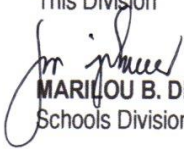




Division Memorandum
 No. 216, s. 2019

TO: All PSDS/DIC Concerned
 All Elementary/Secondary School Heads Concerned
 This Division

FROM: 
MARIOU B. DEDUMO, Ph. D., CESO V
 Schools Division Superintendent

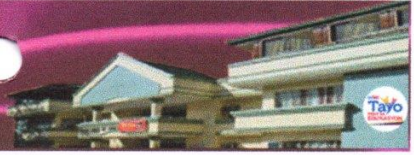
SUBJECT: **VALIDATION OF TEACHERS' IPCR THRU TEACHERS' PORTFOLIO, INDIVIDUAL DEVELOPMENT PLAN (IDP) AND SCHOOL PLAN FOR PROFESSIONAL DEVELOPMENT (SPPD)**

DATE: May 6, 2019

1. DepEd Order No 2, s. 2015 mandated that performance evaluation shall be done at the end of the performance cycle to assess the individual employee's performance level based on the commitments and measures as contained in the OPCR and IPCR.
2. Hence, the Human Resource and Development Section will conduct an Validation of Teachers' IPCR thru Teachers' Portfolio, Individual Development Plan (IDP) and School Plan for Professional Development (SPPD).
3. District Supervisors/DICs are advised to gather teachers' portfolio of select schools within the district. Only document analysis will happen on the validation process. Teachers of select schools are NOT required to report to defend their IPCR and their portfolio nor the school heads as well.
4. PSDSs and DICs of the following districts are advised to be guided by the identified schools and the date of validation:

Unit	District	Schools		Date	Time
		Elementary	Secondary		
1	Carrascal 1	Carrascal CES	Panikian NHS	May 7, 2019	8:00 – 12:00 nn
2	Lanuza	Agsam IS	Florita H. Irizari NHS	May 8, 2019	1:00 – 5:00 pm
3	Tago 3	Sumo-Sumo CES	CTPimentel NHS	May 8, 2019	8:00 – 12:00 nn
4	Marihatag 2	San Isidro ES	Marihatag NAHS	May 9, 2019	8:00 – 12:00 nn
5	Liang 1	Liang CES	Liang NCHS	May 9, 2019	1:00 – 5:00 pm
6	Lingig 1	Lingig CES	Lingig NHS	May 15, 2019	8:00 – 12:00 nn

5. The following schools are also required to submit a scanned copy of one (1) quarter Classroom Observation Ratings (COT) for teachers (*either T1 to T3 or MT*) with attached general observation notes. The scanned copy must be emailed to clydetiu11@gmail.com on or before May 15, 2019.



District	Schools
Carrascal 2	Adlay Community School
Madrid 1	Madrid CES
Carmen	Antao ES
Cortes 1	Felisberto Verano NHS
Tago 1	Dayoan ES
San Miguel 2	San Miguel Comprehensive NHS
Cagwait 1	Cagwait CES
Bayabas	Bayabas CES
San Agustin 2	Sto. Nino NHS
Barobo 1	Barobo CES
Hinatuan West	Dugmanon NHS
Lingig 2	Barcelona NHS

- Document analysis should be done only in the district office. Planning officers of the respective district are requested to assist and serve as documenter to record the minutes of deliberation.
- Immediate dissemination of this memorandum is desired.

sgod/hrd/correos

References: DepEd order No. 42, s. 2017
DepEd Order No 2, s. 2015

To be indicated in the Perpetual Index
under the following subjects

LEARNING AND DEVELOPMENT
POLICY
PERFORMANCE EVALUATION

STANDARDS
SELF-ASSESSMENT