



Division Memorandum

No.: 229, s. 2019

To: **All PSDS/ DICs**
All Elementary and Secondary School Heads
All LRMDs District LR Portal Coordinators
This Division

From: **MARILOU B. DEDUMO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **Training of District LR Portal Coordinators**

Date: May 17, 2019

1. The Learning Resource Management and Development System (LRMDs) provides the mechanisms to support access to quality teaching and learning resources. This is supported by the development and establishment of the enhanced LR Portal which is the gateway to all the courses, resources and instruments that facilitate teaching and learning. Technically speaking, it is a website that acts as a repository for teaching and learning materials where both non-teaching and teaching personnel in school may use for.
2. The Training of District LR Portal Coordinators will be on **May 24, 2019, 8:00 am - 5:00PM** at **(venue to be determined later)**.
3. This activity aims to:
 - a. Capacitate the LR Portal coordinators roles on enhanced LR Portal.
 - b. Capacitate the LR Portal coordinators on troubleshooting of log-in and account issues.
 - c. Increase the quality, efficiency and timeliness on tracking of portal users and downloads of teaching learning materials.
4. Please refer to the **Enclosure 1** for the list and names of participants. Further, participants are requested to bring laptop, extension wire, internet modem to be used during the workshop.
5. Travel expenses and per diem of the participants are chargeable against their local or other funds subject to the usual COA rules and regulations.
6. Wide and immediate dissemination of this memorandum is directed.