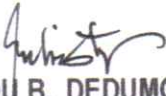




Division Memorandum

No. 295, s. 2019

TO: Public Schools District Supervisor/In-charge
All School Heads


FROM: MARILOU B. DEDUMO, Ph. D., CESO V

Schools Division Superintendent

DATE: June 26, 2019

SUBJECT: SUBMISSION OF SCHOOL'S AND DISTRICT'S TECHNICAL ASSISTANCE PLAN FOR SY 2019

1. This office underscores the importance of Technical Assistance in ensuring effective and efficient school management planning, delivery of basic education programs and services and assessment of their progress in achieving educational outcomes.
2. Anent to this is the crafting of the Technical Assistance Plan which will reflect the needs, gaps, concerns, issues and TA needs (see attached Customized Technical Assistance Mechanism Framework and Customized District/School Technical Assistance Plan Template) for your guidance during the crafting. Furthermore, schools are advised to maximize the use of data found in School Report Card and during the conduct of quarterly School Monitoring and Evaluation Adjustments (SMEA).
3. All School's Customized Technical Assistance Plan shall be submitted to the district office in softcopy (MS Word format, Arial Narrow, size 11) on July 1, 2019 while the District's Customized Technical Assistance Plan together with the School's Customized Technical Assistance Plans shall be submitted in softcopy and in the same format on July 3, 2019 at sdsmande@gmail.com.
4. Widest dissemination of this memorandum is highly recommended.

To be indicated in the Perpetual Index under the following subjects:

TECHNICAL ASSISTANCE

MONITORING

EVALUATION

