



## DIVISION MEMORANDUM

CID No. 096, s 2019

**TO:** All Division Office Personnel and PSDS/District In-Charge

**FROM:** **MARILOU B. DEDUMO, Ph.D., CESO V**  
Schools Division Superintendent

**SUBJECT:** **PICTORIAL FOR THE DIVISION ORGANIZATIONAL CHART**

**DATE:** June 27, 2019

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1. In line with ISO accreditation compliance, among many other things to accomplish, a Division Office Organizational chart shall be accomplished.
2. For uniformity and aesthetic purposes, this organizational chart will contain pictures of Division office personnel dressed in similar attire of Monday uniform and in white background.
3. For this purpose, a picture taking shall be done on Monday morning next week, July 1, 2019 starting at around 8:30 A.M or after the flag ceremony.
4. Taking charge of the picture taking will be Mr. Osias Manlucob and Mr. Marvin Minguillan.
5. On the other hand, all PSDS/District In-Charge, as they belong to the CID group, are directed to attend the Flag Raising ceremony Monday morning next week, July 1, 2019 and join the said pictorial activity.
6. Immediate, wide dissemination and compliance of this memorandum is desired.