



Division Memorandum  
No. 766, s. 2019

TO: All Public Schools District Supervisors/District In-Charge  
All Elementary and Secondary School heads  
This Division

FROM:  **MARILOU B. DEDUMO, Ph. D., CESO V**  
Schools Division Superintendent

SUBJECT: **ADMINISTRATION OF DIVISION READING ASSESSMENT FOR GRADES 4 TO 12**

DATE: August 15, 2019

1. DepEd Order No. 45, s. 2002 entitled Reading Literacy Program in the Elementary Schools gave birth to the DepEd's Policy of Every Child a Reader Program (ECARP) which is now extended to all learners in all grade levels and even to all educational leaders in the department. Thus, promoting the latest program coined as Every One A Reader Program (EOARP).
2. In view thereof, a Division Reading Assessment shall be conducted to all schools in the grade levels identified using the manner in the administration of Phil-IRI 2018.
  - a. Pre – Assessment through Group Screening Test (GST) for Grade 7 – 12 – using the Reading Passages that will be sent later.
  - b. Reading Progress Monitoring through Individual Reading Test for Grade 4 to 6 learners with 8 to 13 scores in GST conducted last June or July – using the Reading Passages in Phil-IRI. (Note: This is to measure the result of the reading intervention conducted in the 1st quarter.)
3. This activity aims to diagnose the reading levels of the learners as basis for crafting an appropriate reading intervention plan and eventually to improve their reading levels so that number of frustration level readers will be reduced and non-readers will be eradicated.
4. The schedule of the administration is as follows:
  - a. Grade 7 to 12 – August 20, 2019
  - b. Grade 4 to 6 – August 19 - 23, 2019
5. It is requested that the District Reading Coordinators in the elementary level shall conduct proper administration of the GST for secondary teachers and school heads. Per agreement during the Division Learning Action Cell with District Reading Coordinators held last July 24, 2019 and with the PSDSs/DICs meeting last August 13 2019, the teachers who will administer the test shall only come from the same school but not on the same class that they are handling.)
6. The submission of the results is on or before September 2, 2019 in excel format and in soft copies to [mamay071886@yahoo.com](mailto:mamay071886@yahoo.com).
7. Please be reminded that the reading passages must be kept confidential. Exposure of these to the learners is prohibited. Everyone is responsible in the safe keeping of these materials.

8. This activity will be monitored by the Chief of CID, Education Program Supervisors/Coordinators and Public Schools District Supervisors/DICs. The PSDS and DICs shall only monitor in their respective districts so that they can also track other instructional and supervisory concerns. Travel Authority with specific assignment of monitors is hereto attached. A monitoring tool shall be sent later.
  
9. Travelling expenses and per diems of monitors shall be charged to Division/Local Funds subject to the usual accounting and auditing rules and regulations.
  
10. Attached are the following enclosures:  
  
Enclosure 1 – Travel Authority of Monitors  
Enclosure 2 - Template for Grade 4 to 6 Reading Assessment Result  
Enclosure 3 - Template for Grade 7 to 12 Reading Assessment Result
  
11. Immediate and wide dissemination of this memorandum is desired.

cid/ims/clerio

References: DepEd Order No. 45, s. 2002

To be indicated in the Perpetual Index  
Under the following subjects

READING ASSESSMENT

MEMORANDUM

READING PROGRAM