



DIVISION MEMORANDUM

No. 376 S. 2019

TO: All Education Program Supervisors/Coordinators
All Public Schools District Supervisors/District In-Charge

FROM: 
MARILOU B. DEDUMO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: **CID REGULAR WORK COORDINATION MEETING EVERY 1ST MONDAY AND 3RD MONDAY OF THE MONTH**

DATE: August 23, 2019

1. To provide Top Management with updates and status on the implementation of Curriculum and Instruction at the 37 Districts, CID EPS, Coordinators, PSDS and DICs agreed to hold two (2) regular work coordination meetings which is every 1st and 3rd Monday of the month.
2. To be deliberated in the said coordination meetings are the results of the monitoring and evaluation of the instructional supervision, issues, concerns and recommendations.
3. It will also be an avenue for performance evaluation at its regular pacing and a way of communicating task-related issues and concerns.
4. Attendance of all EPS, Coordinators, PSDS/DICs is a must.
5. If there is a need for Section Chiefs Dr. Camela G. Lerio, Ms. Encarnacion M. Padua and Mr. Bryan L. Arreo to convene their respective groups after the Coordination Meeting, it will be done in the afternoon from 1:30 p.m. to 3:00 p.m.
6. Compliance to this memorandum is desired.

cid/c.casa

References: _____

To be indicated in the Perpetual Index
under the following subjects

CID REGULAR SCHEDULE

COORDINATION MEETING

MEMORANDUM