

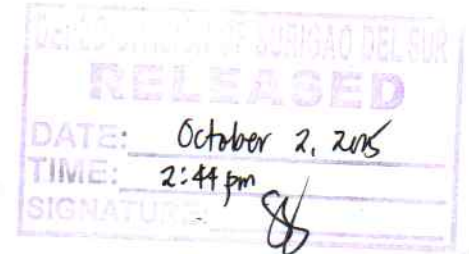


Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

DIVISION MEMORANDUM

No. **118**, s. 2025

To: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors/In-Charge  
Elementary and Secondary School Heads  
All Others Concerned



**ORIENTATION ON THE ARAL TUTOR TEACHING LOAD SIMULATOR AND  
MONITORING TOOL FOR SY 2025-2026**

1. In support for the Academic Recovery and Accessible Learning (ARAL) Program for S.Y. 2025-2026, the Bureau of Human and Organizational Development-School Effectiveness Division (BHROD-SED) released the ARAL Tutor Teaching Load Simulator and Monitoring Tool for School Heads to efficiently manage all ARAL tutor-related data, including teaching load assignments, scheduling, and training status. This Office, through the Curriculum Implementation Division (CID), announces the conduct of an **Online Orientation on the adoption of the ARAL Tutor Teaching Load Simulator and Monitoring Tool for S.Y. 2025-2026 on October 6-7, 2025 via MS Teams.**
2. The primary objective of this orientation is to ensure a standardized and clear understanding of how to effectively use and operationalize the ARAL Tutor Teaching Load Simulator and Monitoring Tool across all schools. Specifically, the orientation aims to:
  - a. Guide schools in calculating the number of required DepEd teachers for the ARAL Program based on learner enrollment, and identify whether additional tutors are needed;
  - b. Emphasize the objective and explain the simulation logic embedded within the ARAL Tutor Simulation Tool;
  - c. Explain the processes for navigating and troubleshooting common issues with the tool; and
  - d. Present the process flow for the submission, collection, and required reporting of the ARAL Tutor Data Management.
3. Expected participants will be divided into three clusters, and each assigned a specific schedule for the online orientation. Participants are directed to refer to **Enclosure 1: Cluster Schedule and Indicative Program Flow** of the Online



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Orientation on the ARAL Tutor Teaching Load Simulator Tool for guidance on their time slot and detailed program flow.

4. The Simulator Tool and its accompanying user guide can be accessed via <https://bit.ly/ARALSimulator2025> while the data generated from the Simulator Tool with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool may be submitted thru <https://bit.ly/ARALSimulator-Submit>.
5. For any questions or need for clarification regarding this Memorandum, please contact to Jonathan L. Ambel, Education Program Supervisor, Curriculum Implementation Division (CID), via email at [jonathan.ambel@deped.gov.ph](mailto:jonathan.ambel@deped.gov.ph).
6. For immediate and wide dissemination.

  
**LORENZO O. MACASOCOL, PhD, CESO VI**  
 Schools Division Superintendent

Encl.: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subjects:

MONITORING AND EVALUATION      TEACHING LOAD

CID/jla  
 10/01/2025



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Enclosure No. 1 to Division Memorandum No. \_\_\_\_\_, 2025

**CLUSTER SCHEDULE AND INDICATIVE PROGRAM FLOW OF THE  
 ONLINE ORIENTATION ON THE ARAL TUTOR TEACHING LOAD  
 SIMULATOR AND MONITORING TOOL**

**Expected Number of participants per District/School**

- 1 PSDS/DIC
- 1 Principal/Head Teacher/TIC per school
- 1 School ICT Coordinator

<b>CLUSTER SCHEDULE</b>		
<b>CLUSTER 1</b>	<b>CLUSTER 2</b>	<b>CLUSTER 3</b>
<b>Districts:</b> Carrascal, Cantilan, Madrid, Carmen, Lanuza, & Cortes	<b>Districts:</b> Tago, San Miguel 1, San Miguel 2, Bayabas, Cagwait, Marihatag, & San Agustin	<b>Districts:</b> Lianga, Barobo, Tagbina 1, Tagbina 2, Hinatuan North, Hinatuan South, Lingig 1, Lingig 2
<b>Schedule:</b> October 6, 2025 Monday, 1:30 p.m. to 5:00 p.m.	<b>Schedule:</b> October 7, 2025 Tuesday, 8:30 a.m. to 12:00 p.m.	<b>Schedule:</b> October 7, 2025 Thursday, 1:30 p.m. to 5:00 p.m.
<b>Meeting Link:</b> <a href="https://tinyurl.com/ARALSIMULATORCluster1">https://tinyurl.com/ARALSIMULATORCluster1</a>	<b>Meeting Link:</b> <a href="https://tinyurl.com/ARALSimulator-Cluster-2">https://tinyurl.com/ARALSimulator-Cluster-2</a>	<b>Meeting Link:</b> <a href="https://tinyurl.com/ARAL-Simulator-Cluster-3">https://tinyurl.com/ARAL-Simulator-Cluster-3</a>

<b>INDICATIVE PROGRAM FLOW</b>	
<b>Time</b>	<b>Activity</b>
(Cluster 1 and 3): 1:30 p.m. - 1:45 p.m.  (Cluster 2): 8:30 a.m. - 8:45 a.m.	Preliminaries
(Cluster 1 and 3): 1:45 p.m. - 3:45 p.m.  (Cluster 2): 8:45 a.m. - 10:45 a.m.	Orientation Proper: 1. Explain the purpose and objective of the ARAL Tutor Simulator Tool; 2. Discuss the Simulation logic and parameters of the tool; 3. Present the process flow for submission, collection, and reporting of ARAL Tutor data; and 4. Understand the Roles and Responsibilities of the Regional Office, Schools Division Office, and the Schools
(Cluster 1 and 3): 3:45 p.m. - 4:45 p.m.  (Cluster 2): 10:45 a.m. - 11:45 a.m.	Open Forum
(Cluster 1 and 3): 4:45 p.m. - 5:00 p.m.  (Cluster 2): 11:45 a.m. - 12:00 p.m.	Closing and reminders



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