



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

25 May 2022

Division MEMORANDUM

No. 423, s. 2022

To : Public Schools District Supervisors / District-in-Charge
School Heads
K to 3 Teachers
This Division

3- DAY DIVISION WEBINAR ON INTEGRATED LEARNING IN EARLY CHILDHOOD: FOCUS ON LITERACY & NUMERACY

1. Through its unwavering commitment to the Early Language Literacy & Numeracy (ELLN) Program the Department has long recognized the importance of early foundational literacy skills alongside continuous professional development of teachers and instructional leaders.
2. Anent this, there will be **five** participants **per district** in this 3-Day Webinar coming from the same school.

School :
1 School head:
1 Kindergarten Teacher :
1 Grade 1 Teacher
1 Grade 2 Teacher
1 Grade 3 Teacher

3. At the end of this webinar, the participants are expected to:
 - a. Understand the underlying pedagogy of Content Language Integrated Learning, Early Literacy, and Bilingual Education and apply those principles to the development and implementation of effective K-3 literary lessons.
 - b. Apply innovative strategies and techniques to developmentally appropriate literary lessons which will motivate K -3 students and develop their skills.
 - c. Contribute and support the school community and all stakeholders involved in the education of young learners.
 - d. Implement and support the professional development of teachers and school leaders resulting in the ability to strengthen and or support the early literacy and numeracy skills curriculum.



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
(086) 211-3225
surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS-002



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4. For registration the participants are requested to do the following:
 - a. Log in to this link, ehris.depedsurigaodelsur.com using your Deped e mail and the password is default
 - b. Go to left side look for Division Training Record then click. You can see the word register here. **Use the code ELLN2022**
5. Participants are expected to be in a place where the internet never fails. Link via MS Teams will be posted one day before the start of the training on July 13-15,2022 online.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: (1) Program Matrix
(2) Program Management Team

Reference/s: None

To be indicated in the Perpetual Index
under the following subjects:

HRD L&D CPD NEAP templates

MAN//DM- 3- DAY DIVISION WEBINAR ON INTEGRATED LEARNING IN EARLY CHILDHOOD : FOCUS ON LITERACY AND NUMERACY

423 JULY 13-15, 2022



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Enclosure 01 of Division Memorandum No. 423, s. 2021

**3-DAY DIVISION WEBINAR ON INTEGRATED LEARNING IN EARLY CHILDHOOD
 : FOCUS ON LITERACY & NUMERACY**

Date/Time	Topic/Activity	Responsible Person/s
Day 1 July 13, 2022		
8:00 – 8:30a.m. (30 mins)	Preliminaries - Prayer - Nationalistic Song/ Philippine National Anthem - Opening Remarks - Inspirational Message - Statement of Purpose - House Rules - Acknowledgement of Participants	JHUN CLIFFORD P. REYNA ADAS-III GILBERT L. GAYRAMA, CESE Assistant Schools Division Superintendent JOSITA B. CARMEN, CESO V Schools Division Superintendent MARILYN V. QUINTO Division Coordinator CAMELA G. LERIO Education Program Supervisor
9:00–11:30 a.m. (2h) 30 min.	Session 1 :What is Content and Language Integrated Learning?	CAMELA G. LERIO, PhD EPS- English
11:31- 11:50	Q & A Portion	DR Lerio & other facilitators
11:51-12:51	Lunch Break	
1:10–3:40 p.m. (2h & 30 mins.)	Session 2 Bridging the Language Divide	IRENE G. AJOC, PhD Education Program Supervisor – CID
3:40- 4:00	Q&A Portion	Participants, & Facilitators
4:01 -5:00	Evaluation & Journal preparation	Participants



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PROGRAM MANGEMENT TEAM

Position	Name of In-charge	Terms of Reference
Program Manager	MARILYN V. QUINTO	The Program Manager prepares the design proposal and all its attachments, serves as the overseer of the event, compiles all Curriculum Vitae and Resource Packages prepared by the Learning Facilitator, and finalizes the Completion Report.
Training Manager	MARILYN V. QUINTO	The Training Manager focuses on the actual activity, particularly in the lectures and workshops, to ensure that the program is implemented as planned.
Logistics Manager	MARVIN MINGUILLAN	The Logistic Manager shall ensure that this virtual activity shall be aired in the FB page based on the program matrix and shall coordinate with the responsible people thereto.
QATAME Associate	VOLTAIR C. ASILDO	The QATAME Associate shall prepare the M&E tool that will be used and forward the link to the HRD for dissemination, and forwards update to the Documenter about the responses during the event.
Learner Facilitators	CAMELA G. LERIO IRENE G. AJOC MARILYN V. QUINTO	The Learner Facilitators shall prepare their Resource Package and submit to the HRD for quality assurance.
Documenters	JHUN CLIFFORD REYNA	The photographer documents all the highlights of the activity/training and arrange them with caption to form part of the Completion Report, and prepares minutes of the event when needed.
		The secretariat shall prepare the Attendance Sheet, ensure that the details on the List of Participants are correct, check the Pre-Test and Post Test and prepare the List of Scores, and print updates on M&E, when needed



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Date/Time	Topic/Activity	Responsible Person/s
DAY 2 (JULY 14, 2022)		
8:00- 8:30 AM	Preliminaries	Moderator / assigned group
8:31-10:31	Session 3: Fundamentals of Early Literacy	Ms. Isabel Loayon & other facilitators EPS
10:32 -10:50	Health Break	
10:51- 11:30	Q& A &	
11:31-11:50	Processing of the answers	Ms Loayon, facilitators ,participants
11:51- 12:51	Lunch Break	
12:52- 1:00	Checking of attendance and giving of reminders	Moderator
1:10 – 3:10	Session 4: Developing Literacy Skills	Marilyn V. Quinto
3:10: 3:20	Health Break	
3:21- 4:00	Q& A Portion	Marilyn V. Quinto & other facilitators
4:01- 5:00	Evaluation & Journal Preparation	Participants
DAY 3 (JULY 15, 2022)		
8:00 8:30 A.M.	Preliminaries	Assigned Group
8:31- 10:31	Session 5: Balancing Content and Attitude Goals in the classroom	Camela G. Lerio
10:32- 11:00	Health Break	
11:01- 11:50	Q &A Portion	Ms Lerio, facilitators & participants
11:51- 12:51	Lunch Break	
12:52- 1:00	Checking of attendance and giving of reminders	Moderator
1:10-3:10	Session 6: Teaching IN English: Critical Thinking activities, CLIL & Assessments	Irene G. Ajoc, PhD.,facilitators & participants
3:11- 3:30	Q& A Portion	Ms Ajoc, facilitators & Participants
3:31- 4:00	Journal Preparation & Evaluation	Participants
4:01- 4:30	Closing Program	Assigned Group
4:31-5:00	Pictorials	



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