



Republic of the Philippines

Department of Education

Caraga Region

SCHOOLS DIVISION OF SURIGAO DEL SUR

DEPED-DIVISION OF SURIGAO DEL SUR	
RELEASED	
DATE:	October 20, 2025
TIME:	3:29 PM
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Division MEMORANDUM
No. 449, s. 2025

To: Public Schools District Supervisors/ District In-Charge
All Secondary School Heads
All Guidance Advocates
All Other Concerned

ADDENDUM TO DIVISION MEMORANDUM NO. 443, S.2025 Re: CAPACITY BUILDING FOR CAREER GUIDANCE ADVOCATES ON THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (PHASE 2)

1. This addendum provides supplementary information regarding the availment of Service Credit for teaching and Compensatory Time-Off for non-teaching participants involved in the *Capacity Building for Career Guidance Advocates on the Implementation of the Career Guidance Program (Phase 2)*. The activity is scheduled to take place from October 13 to 17, 2025, at Goldbar Hotel and Restaurant, Tandag City, Surigao del Sur.
2. All participants are granted Service Credit for teaching and Compensatory Time-Off for non-teaching for their involvement in the Capacity Building for Career Guidance Advocates on the Implementation of the Career Guidance Program (Phase 2), held from October 13 to 17, 2025. This provision is made considering the suspension of classes in their respective municipalities due to the recent earthquake.
3. To avail of the Service Credit and Compensatory Time-Off, all participants are required to submit a copy of the official Executive Order declaring the suspension of work and classes in their respective localities.
4. All other provisions stated in the Division Memorandum No. 443, s. 2025, shall remain in full force and effect.
5. For immediate dissemination and compliance.



Address: Balilahan, Mabua, Tandag City, Surigao del Sur, 8300

Telefax No. (086) 211-3225

Email Address: surigaodelsur.division@deped.gov.ph

Website: depedsurigaodelsur.com

Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	02.3.2025	Page	1 of 2



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LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl.: None
References: as stated
To be indicated in the Perpetual Index
Under the following subjects:

LEARNERS

SECONDARY EDUCATION

ASSESSMENT

SGOD/gcmyl
10/20/2025