



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

Date: July 08, 2022

Division MEMORANDUM
No. ~~474~~ , s. 2022

SCHOOL LIBRARY DATA IN ALL PUBLIC SCHOOLS

To : Public Schools District Supervisor/ District In Charge
Elementary/Secondary School Heads
District Library Coordinators
School Librarian/Teacher-Librarian In-Charge
This Division

1. The Department of Education thru Bureau of Learning Resources (BLR) and Learning Resource Management Section of Caraga Region had requested data in all public-school libraries regardless of the library status of the school. The data generated will be used for the needs assessment purposes. This would also serve as a centralized record for all school library functionality status from now onwards.
2. In this regard, each school in the field shall accomplish the google form link <https://bit.ly/SursurSLD> on or before July 12, 2022.
3. The google form link contains the following information needed:
 - o Name of the School
 - o Address
 - o School ID Number
 - o District
 - o School Level (**ELS** for Elementary, **JHS** for Junior HS, **WSH** for SHS with JHS, **SASH** for Stand-Alone SHS, **IEHS** for Integrated Elem & High School)
 - o Name of Library In-Charge
 - o Designation
 - o License # if professional librarian
 - o Email Address
 - o Contact Number
 - o Year 2022 Status -**FFL** for Fully Functional, **FL** for Functional, **SFL** for Semi- Functional, **NF** for Not Functional)
 - o Remarks
4. Immediate dissemination of this memorandum is desired.



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
(086) 211-3225
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Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS-002



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Department of Education
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SCHOOLS DIVISION OF SURIGAO DEL SUR

for: J. J. J.
JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: None
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL LIBRARY DATA

CAPG//DM- SCHOOL LIBRARY DATA IN ALL PUBLIC SCHOOLS

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