



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

Date: July 8, 2022

Division MEMORANDUM

No. 475, s. **2022**

CORRIGENDUM TO DIVISION MEMORANDUM NO. 331, S. 2022
RE: TIMELINES ON THE CRAFTING OF SY 2022-2025
SCHOOL IMPROVEMENT PLAN (E-SIP)

To : Public Schools District Supervisor/District In-Charge
Public Elementary and Secondary School Heads
Division Field Technical Assistance Team (DFTAT)
This division

1. The field is hereby informed of the following changes in the timelines on the Crafting of SY 2022-2025 Enhanced School Improvement Plan (E SIP)

Schedule	Activity
July 11-12, 2022	Focus Group Discussion on Phase 2 - Annex 9 -Project Work Plan and Budget Matrix - Annex 10 -Annual Implementation Plan Template - Accomplished templates - Process Flow for every project identified - E-SIP Design
July 13 -July 31	Finalization of the SY 2022-2025 Enhanced School Improvement Plan (E_SIP)
August 1 to August 15, 2022	District Presentation of the Enhanced School Improvement Plan with the Division Planning Team and the Division Field Technical Assistance Team
August 16 to August 19, 2022	Submission of the CY 2022-2025 Enhanced School Improvement Plan for the final checking and approval of the Schools Division Superintendent and Returning of the approved E-SIP to districts/schools
August 2022	Start of implementation of the approved E-SIP

2. For information, guidance, and strict compliance.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent



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Date: 4/22/2021

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Encl.: None
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

E-SIP

Planning

School Report Card

UPG//DM- Corrigendum to Division Memo No. 331, s. 2022 Re: Timelines on The
Crafting of CY 2022-2025 Enhanced School Improvement Plan (E-SIP)
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