




DIVISION MEMORANDUM
Number 088 s. 2019

To: District Supervisors/ In charge
District DRR/ Alternate Coordinators
This Division

From: 
MARILOU B. DEDUMO, Ph. D., CESO V
Schools Division Superintendent

Subject: **PROCEDURES IN THE SUBMISSION AND ASSESSMENT OF FOLDERS FOR GAWAD KALASAG SEARCH FOR EXCELLENCE IN DRRM IMPLEMENTATION 2019**

Date: February 20, 2019

1. Pursuant to DepEd Regional Memorandum No. 043 and Division Memorandum No. 051 s. 219 respectively, re: **SEARCH FOR GAWAD KALASAG SEARCH FOR EXCELLENCE IN DRRM** implementation 2019, the Independent Unit Secondary (IUs) and Central Elementary Schools are hereby informed of the following procedures in the submission of folders for assessment/validation, to wit:
 - a. Submit your folder to the respective Local Government Units (LGUs) through the Municipal Disaster Risk Reduction and Management Officer (MDRRMO) not later than **February 28, 2019**.
 - b. The DILG , being the lead in the KALASAG SEARCH FOR EXCELLENCE IN DRRM implementation will validate/ assess the documents submitted by the schools based on categories (Secondary and Elementary both Urban and Rural)
 - c. The concern MDRRMO will then endorse the folder of entry schools per municipality to the Provincial Selection Committee not later than **March 8, 2019** for Division Wide Assessment to be taken cared off by the composite team of PDRRMC, starting **March 11, 2019 onwards**.
 - d. PDRRMC will then submit entries to Regional Selection Committee not later than **April 26, 2019**.
2. Immediate and wide dissemination of this memorandum is desired.