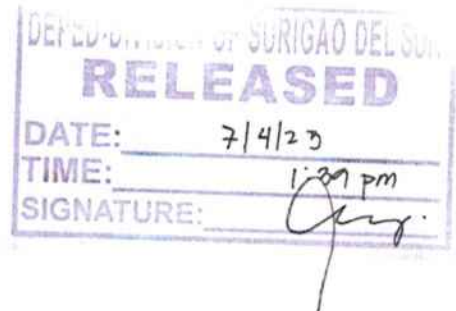




Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR


Division MEMORANDUM
No. 208, s. 2025

To : PSDS/DICs
Adopt-a-School Program District Coordinators
All School Heads (Elementary and Secondary)
PTA Officers
This Division



**CONDUCT OF FEDERATED PTA ELECTIONS AT THE DISTRICT LEVEL FOR
SY 2025-2026**

1. In accordance with DepEd Order No. 13, s. 2022, entitled "*Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations (PTAs)*", all schools and Division Offices are mandated to schedule and facilitate the conduct of Federated PTA (FPTA) elections at the Municipal/District level within sixty (60) calendar days from the opening of classes.
2. In compliance with this directive, all districts are hereby instructed to conduct the election of Federated PTA officers at the district level, including the election of members of the Board of Directors (BOD) and Executive Committee (EXECOM), within the prescribed timeline.
3. The conduct of District-level FPTA elections serves as a prerequisite for the Division-level FPTA election, which is targeted to be held during the second week of August 2025, in line with the mandated seventy-five (75) days from the first day of classes.
4. Thus, all districts are required to submit a scanned copy (in JPG format) of the original, signed list of elected District-level FPTA Officers on or before July 25, 2025, via the following link: <https://tinyurl.com/DISTRICT-FED-PTA-OFFICERS-0>
4. Immediate and wide dissemination of this memorandum to all concerned stakeholders is highly encouraged to ensure compliance and smooth coordination.


LORENZO O. MACASCOL, PhD, CESO V
Schools Division Superintendent P.C.

Encl. None
References: as stated
To be indicated in the Perpetual Index
Under the following subjects: PTA OFFICERS ELECTION SY 2025-26

SGOD/mcvi
07/04/2025



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