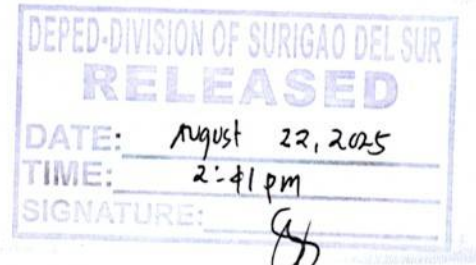




Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

DIVISION MEMORANDUM
No. 755, s. 2025

To : CID & SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors & District-in-Charge
School Heads/Principals/Head Teachers/Teachers-in-Charge
PDC Committee
This Division



SUBMISSION OF LEARNING ACTION CELL (LAC) PLAN IMPLEMENTATION S.Y. 2025-2026 AND ACCOMPLISHMENT REPORT FOR S.Y. 2024-2025

- In line with the continuous efforts to ensure the effective implementation of the Learning Action Cell (LAC) as outlined in DepEd Order No. 35, s. 2016, titles "the Learning Action Cell as K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning", all Schools are required to submit the following reports of School LAC in PDF on or before August 30, 2025:
 - Approved LAC Plan for SY 2025-2026
 - LAC Accomplishment Report for the School Year 2024-2025 (*PDF file*)
(Note: duly signed by the School Head and the PSDS)
- The Learning Action Cell shall be sustained by conducting it at least once a month in any modality.
- Relative to this, all schools are directed to submit the following report through this MS Form link: <https://forms.office.com/r/9zx5gVHDDS>.
- To ensure proper LAC implementation, the Education Program Supervisors and Public Schools District Supervisors are directed to monitor the conduct of School LAC Sessions using the School Learning Action Cell Monitoring Tool 1 and 2.
- The following documents and templates can be downloaded via <https://tinyurl.com/SUR-LACTemplate>
 - LAC Plan Template
 - LAC Session Template (Activity Design)
 - LAC Attendance Template
 - Form 1 LAC Profile Template
 - Form 2 LAC Facilitator Information Template
 - Monitoring and Evaluation Tools (1 & 2)
 - Division Learning Action Cell Action Plan

h. Completion Report Template

6. Traveling expenses during the monitoring and observation visits of the Division Personnel, including the PSDSs, shall be charged against the Division MOOE and other sources of subject to usual accounting and auditing rules and regulations.
7. For the immediate and widest dissemination of this Memorandum to all concerned is highly desired.


LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl.: none

Reference: DepEd Order 35, S. 2016

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT LEARNING ACTION CELL

HRDD/egm
08/20/2025