



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

03 February 2023

Division MEMORANDUM
No. 084, s. 2023

DIVISION IN-PERSON MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
Chief of CID and SGOD
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors/District In-Charge
Elementary and Secondary School Heads
All Others Concerned

1. The First Division Management Committee (MANCOM) Meeting will be held on February 17, 2023 at 8:00am- 5:00pm. Venue will be announced later.
2. All PSDSs/DICs, one (1) Elementary and one (1) Secondary School Head per district MUST attend.
3. Travel expenses will be chargeable against school MOOE, subject to usual accounting rules and regulations.
4. The agenda for the meeting are as follows:

AGENDA	RESPONSIBLE OFFICE
1. Enhanced Instructional Supervision	CID
2. Provision of TA to the different levels of proficiency for teachers	
3. Assessment Results	
4. Harmonizing OPCR	
5. SMEA and DSMEA	SGOD
6. New Features of LIS (NAT Integration and Quarterly Grades	
7. Awarding of Outstanding Districts during the Resumption of Classes	

5. The attire will be formal/casual in a touch of magenta.
6. Immediate dissemination of this memorandum is desired.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

MANCOM UPDATES POLICY

LMG//DM- DIVISION IN-PERSON MANAGEMENT COMMITTEE (MANCOM) MEETING
_____/FEBRUARY 03, 2023

