

TRACKING #:

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DATE: NOV 19 2020



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

November 19, 2020

Division MEMORANDUM
No. 393, s. 2020

FINAL SUBMISSION OF MDP FOR FY 2021

To : School Heads
PSDS/DIC

- Relative to the timely submission of the Budget Execution Documents (BEDs) particularly the BED3- Monthly Disbursement Program (MDP) for FY 2021 to DBM, COA, and CO, the hereunder school heads are strictly mandated to **submit today until 2 P.M.**, their properly accomplished MDP for FY 2021 for the division consolidation of the same, to wit;

No.	Name of School	Name of School Head	District	PSDS/PSDIC
1.	LIBAS PS	ANTONIO JOVITA	LANUZA	ARLENE SUMABAT
2.	HIMATAGAN PS	SUSEPATRO BUNIEL	LANUZA	
3.	BIGAAN ES	MARRIANE KAREN CASTRO A.	HINATUAN WEST	MARILYN B. BANDOLA
4.	RIO ES	CLEOPATRIA LENTIJAS B.	HINATUAN WEST	

- Further, the PSDS/PSDIC is likewise instructed to follow up their school heads for their immediate submission. An explanation/justification letter from the school head and PSDS/PSDIC shall be submitted to this office upon failure to comply.
- Immediate dissemination and compliance of this memorandum is highly desired.

Josita B. Carmen
JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.:
Reference:

To be indicated in the Perpetual Index
under the following subjects:

POLICY

FY 2021 MDP SUBMISSION

MEMORANDUM

HGC//DM-MEMO
393 /NOVEMBER 19, 2020



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