



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

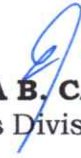
14 December 2021

Office MEMORANDUM
No. *648*, s. 2021

**SUBMISSION OF INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM
(IPCR) 2021**

To: **All Personnel of Functional Division (OSDS, CID, SGOD)
All PSDS**

1. This Office hereby issues deadline for the submission of Individual Performance Commitment and Review Form (IPCRF) of personnel by Functional Division/Unit on or before December 17, 2021, Friday.
2. Thus, Functional Divisions/Units are hereby advised to submit the IPCRF 2021 in folder with transmittal indicating names of personnel with corresponding ratings and verbal descriptions. (*Template attached*)
3. For immediate dissemination and strict compliance.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS-002



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Transmittal Template

HINA SOUTHERN DISTRICT

Hina, SDSS

December 14, 2021

JOSITA B. CARMEN, CESO V
Schools Division Superintendent
DepEd Surigao del Sur Division

Thru: DR. GILBERT L. GAYRAMA, CESE
OIC- Office of the Schools Division Superintendent
DepEd Surigao del Sur Division

Dear Sir:

Submitting herewith are the consolidated ratings of Office Personnel attached with their Individual Performance Commitment and Review (IPCR) for 2021.

Name	Rating	Verbal Description
1. Sana Duforte	4.89	Oustanding
2. Bing Marca	4.75	VS

Highest to Lowest

Please contact this number 12345678 for queries and clarifications.

Thank you.

Sincerely,

FD Chief/Unit Head

Received by: _____



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