



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

July 30, 2020

Division MEMORANDUM
No. **270**, s. 2020

**STATUS REPORT ON THE READINESS OF THE SCHOOLS FOR THE
OPENING OF CLASSES SY 2020-2021**

To : Public Schools District Supervisor/District In-Charge
Elementary and Secondary School Heads
This division

1. As we get closer for the opening of classes come August 24, 2020, this office would like to gather data on the preparation and readiness of the schools in terms of enrollment; printing of self-learning modules; teachers' training and learning delivery modalities.
2. In line with this, as stated in the Regional Memorandum No. 317, s. 2020, all schools are required to submit the readiness report following the attached template, (Enclosure No. 1).
3. Kindly email the scanned copy of the report through surigaodelsur.planning@deped.gov.ph. District Planning Officers are requested to fill in the data of their respective schools in this link - <https://tinyurl.com/SurSur-School-Readiness-Report>. Deadline for submission will be on August 03, 2020.
4. Widest dissemination of this memorandum is highly recommended.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: Template of the Report
Reference: Regional Memorandum No. 317, s. 2020
To be indicated in the Perpetual Index
under the following subjects:

Opening of Classes
UPG/DM- STATUS REPORT
270 /JULY 30, 2020

Readiness



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Enclosure No. 1

Readiness Report template

The march towards August 24 is ongoing and it is crucial to know where are we in terms of preparation as we get closer to school year opening. Readiness to August 24 include items that should be done before August 24 are the following:

1. **Enrolment and Survey Result.** These data are crucial in the contextualized LCP because it gives RO and SDO with information in making sure that plans are grounded on evidence.

Enrolment against pervious SY enrolment, All sectors

Schools with enrolment 80% and above of previous SY	Schools with enrollment 60% - 79% of previous SY
Schools with enrolment 40%- 59% of previous SY	Schools with enrollment below 40% of previous SY

2. **Printing of Self Learning Modules (SLM).** Availability printed SLM in every school is very crucial to ensure smooth start of the school year. Progress of each Divisions in printing of SLMs will determine level of readiness. The following quadrant will give an indication of the readiness of each SDO in every region in terms of making SLM ready for August 24. Each Region shall categorize their respective SDOs in terms of where they are in the printing of SLM.

As of July ____

Advanced Schools in 80% - 100% stage of SLM printing	Progressing Schools in 50%-79% stage in SLM printing
Catching Up Schools in 25%-49% stage of SLM Printing	Lagging Behind Schools in 0%-24% stage of SLM printing





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3. **Teacher Training.** Capacity development of teachers in managing distance learning modalities is also crucial to make sure that every class will progress as designed and planned.

As of July ____

Advanced 80% - 100% of teachers in the schools trained on Distance Learning	Progressing 50%-79% of teachers in the schools trained on Distance Learning
Catching Up 25%-49% of teachers in the schools trained in Distance Learning	Lagging Behind 0%-24% of teachers in the schools trained on Distance Learning

4. **Radio and TV Modality.** These modalities were also identified by parents as preferred modality for parents. There are local initiatives undertaken by each SDO through partnerships with local TV and radio stations including local cable providers. The table below is a quick inventory of SDOs in each region with initiatives on TV and radio.

As of July ____

Advanced schools with completed initiatives on either TV or radio by way of signed agreement instruments with partners	Progressing schools with ongoing advance stage of negotiations with partners
Catching Up Schools with initial talks with partners or in the process of evaluating proposals	Lagging Behind Schools without initiatives on TV and Radio (awaiting national broadcast being negotiated by Central Office)





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5. **Online Learning.** One of the most desired and highly promoted modalities is Online which is dependent primarily on two factors; internet connection and availability of gadgets. SDOs shall be categorized according to the following quadrant:
As of July ____

Advanced Schools with fully developed Learning management system and in advance stage in developing online materials.	Progressing Schools in final stage of development of Learning Management System and started the development of online materials
Catching Up Schools just started the development of Learning Management System	Lagging Behind Schools have not started any works on Online Learning

6. **Other sources of resources for Division LCP.** In addition to the resources provided by the government, there are other sources in ground that are substantially complementing the government resources. The following table will capture other sources of resources in support of Regional LCP:

Name of School	Name of Partners providing additional resources	Indicative / Estimated Commitments

Note: can be submitted as an attachment

7. **Overall School Readiness Assessment.** The school should be able to provide an indication of the overall readiness of their schools.
8. **Other important Information worth sharing to Division Office.**

Submitted by:

Checked and Verified:

School Head

PSDS/SDI



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