



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

Date: October 5, 2021

Office MEMORANDUM
 No. **167**, s. 2021

CORRIGENDUM AND ADDENDUM TO
DIVISION MEMORANDUM NO. 156 S. 2021
(Third Quarter Presentation of Division Monitoring, Evaluation and
Adjustment (DMEA) Physical Accomplishments for CY 2021)

To : Chief of Functional Divisions
 Program holder (curricular and non-curricular)
 Head of sections
 All concerned

1. The Schools Division of Surigao del Sur is committed to ensure continuity of its operations amidst the COVID-19 pandemic. To push through the Q3 Onsite Presentation of DMEA Physical Accomplishments re-scheduled on October 13 to 14, 2021, the Office has adjusted the schedules to avoid conflicts with other equally important activities.
2. The table below shows the indicative schedule for your guidance:

Date and Time	Functional Division	Presenter
October 13, 2021		
8:00 – 9:00	Opening Program	
9:01 – 12:00	SGOD	SEPS P and R, SEPS SMME, SEPS HRD, Planning Officer III, SEPS SMN
12:01 – 1:00	Lunch Break	
1:01 – 5:00	SGOD	Engineer III, Medical Officer III, Youth Formation, EPS-SGOD
October 14, 2021		
8:00 – 9:00	Opening Program	
9:01 – 12:00	CID	EPS and Program Holders
12:01 – 1:00	Lunch Break	
1:01 – 4:00	SGOD	Medical Officer III, SEPS, PO-II and Program Holders
4:01 – 5:00	Comments, Suggestions and Recommendations	
October 15, 2021		
8:00 – 9:00	Opening Program	
9:01 – 12:00	OSDS	Administrative Officers,
12:01 – 1:00	Lunch Break	
1:01 – 4:00	OSDS	Accountant, ITO, and Legal Officer
4:01 – 5:00	Comments, Suggestions and Recommendations	



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3. Strictly no leave of absence shall be approved during this activity and all office personnel who are onsite or Work From Home (WFH) shall attend to this presentation.
4. Other provisions on Division Memorandum No. 156 series 2021 are still in effect.
5. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: NONE

Reference:

as stated

To be indicated in the Perpetual Index
under the following subjects:

MONITORING

ADJUSTMENT

TECHNICAL ASSISTANCE

YCA//DM-MEMO DMEA2NDQUARTER
167/October 5, 2021



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